

Job Opportunity

November 21, 2006

With CDA
it's not just
another job
it's a career!

**DUTY STATEMENT
CLICK HERE!**

Please refer to
CDA8 #0607-651-001
on your application.

Applications will be
accepted until FILLED.

All applications will be
screened and only the
most qualified will be
interviewed

E-mail your application
and resume to:
careers@aging.ca.gov
or

for more information go
online to:
**[http://www.aging.ca.gov/
html/jobs/
career_opportunities.html](http://www.aging.ca.gov/html/jobs/career_opportunities.html)**
or

mail your information to the
address below:

**CALIFORNIA DEPARTMENT
OF AGING
HUMAN RESOURCES**

1300 National Drive,
Ste 200
Sacramento, CA 95834
TDD 1-800-735-2929
(916) 419-7525
(916) 928-2269



**APPLY NOW
CLICK HERE!**

Associate Budget Analyst/ Staff Services Analyst

Permanent Full-Time Position

Salary: \$4,255.00 - \$5,172.00

Salary: \$2,724.00 - \$4,300.00

An Exciting Analytical job that provides you with
great learning opportunities and highly
transferable skills.

The California Department of Aging (CDA) Budget
Office (**great team environment, experienced
staff, and rare overtime**) is looking for persons
with good analytical and communication skills and
an interest in and/or knowledge of the state
budget process.

If you want to join a **DYNAMIC TEAM**

PROGRAM:

Under the direction of the Budget Officer/Team Coach, the budget analyst is responsible for administration and development of the Department's budget and fiscal support functions related to assigned programs.

DUTIES INCLUDE BUT ARE NOT LIMITED TO:

- Analyze the need for and application of resources.
- Prepare status reports.
- Forecast future funding availability.
- Assist in the preparation of the Department's budget and budget change proposals.
- Review legislation.
- Review and approve purchase requests and prepare funding allocations

WHO MAY APPLY:

Applicants currently at the Associate Budget Analyst or Staff Services Analyst level or who have eligibility for appointment or transfer to these classifications. Priority consideration will be given to employees currently on a SROA list or employed by a department which has been declared by DPA to have surplus employees.

Location: Sacramento - Natomas Area. Free Parking

The California Department of Aging is committed to providing equal opportunity to all regardless of race, color, creed, national origins, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

